



Shropshire Council  
Legal and Democratic Services  
Guildhall,  
Frankwell Quay,  
Shrewsbury  
SY3 8HQ

Date: Tuesday, 10 June 2025

**Committee:**  
**Strategic Licensing Committee**

**Date:** Wednesday, 18 June 2025

**Time:** 10.00 am

**Venue:** The Council Chamber, The Guildhall, Frankwell Quay, Shrewsbury, SY3 8HQ

You are requested to attend the above meeting. The Agenda is attached

There will be some access to the meeting room for members of the press and public, but this will be limited. If you wish to attend the meeting please email [democracy@shropshire.gov.uk](mailto:democracy@shropshire.gov.uk) to check that a seat will be available for you.

Please click [here](#) to view the livestream of the meeting on the date and time stated on the agenda

The recording of the event will also be made available shortly after the meeting on the Shropshire Council Youtube Channel [Here](#)

Tim Collard  
Assistant Director - Legal and Governance

**Members of the Committee**

Jon Tandy (Chairman)  
Brian Evans (Vice Chairman)  
Jamie Daniels  
Greg Ebbs  
Susan Eden  
Adam Fejfer  
Rhys Gratton  
Nick Hignett  
Alan Holford  
Peter Husemann  
Christopher Lemon  
Nigel Lumby  
Vicky Moore  
Mark Owen  
Colin Taylor

**Substitute Members of the Committee**

Andy Boddington  
Julian Dean  
Mandy Duncan  
Gary Groves  
Brendan Mallon  
Mark Morris  
Chris Naylor  
Ed Potter  
Rosie Radford  
Carl Rowley  
Colin Stanford  
Teri Trickett  
Beverley Waite  
Sam Walmsley

Your Committee Officer is:

**Tim Ward** Committee Officer

Tel: 01743 257713

Email: [tim.ward@shropshire.gov.uk](mailto:tim.ward@shropshire.gov.uk)

# **AGENDA**

## **1 Apologies**

To receive apologies for absence

## **2 Minutes of Previous Meeting (Pages 1 - 4)**

To approve the minutes of the previous meetings held on 5 March 2025 and 22 May 2025 as a true record

## **3 Public Question Time**

To receive any public questions or petitions from the public, notice of which has been given in accordance with Procedure Rule 14. The deadline for this meeting is 12 noon on Friday 13 June 2025

## **4 Disclosable Pecuniary Interests**

Members are reminded that they must declare their disclosable pecuniary interests and other registrable or non-registrable interests in any matter being considered at the meeting as set out in Appendix B of the Members' Code of Conduct and consider if they should leave the room prior to the item being considered. Further advice can be sought from the Monitoring Officer in advance of the meeting.

## **5 Exercise of Delegated Powers (Pages 5 - 14)**

Report of the Transactional Management and Licensing Manager is attached.

Contact: Mandy Beever (01743 251702)

## **6 Date of Next Meeting**

To note that the next scheduled meeting of the Strategic Licensing Committee will be held on Wednesday 8 October 2025 at 10.00am

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Strategic Licensing  
Committee

INSERT NEXT  
MEETING DATE

Item

Public

## **MINUTES OF THE STRATEGIC LICENSING COMMITTEE MEETING HELD ON 5 MARCH 2025 10.00 - 10.10 AM**

**Responsible Officer:** Tim Ward

Email: tim.ward@shropshire.gov.uk Tel: 01743 257713

### **Present**

Councillors Nigel Lumby (Vice Chairman), Peter Broomhall, Garry Burchett, Mary Davies, Christian Lea, Pamela Moseley, Vivienne Parry and Edward Towers

### **20 Apologies**

20.1 *Councillor Nigel Lumby, as Vice-Chairman chaired the meeting.*

20.2 Apologies for absence were received from Councillors Roy Aldcroft, Jeff Anderson, David Evans, Duncan Kerr, Kevin Pardy and Vivienne Parry

### **21 Minutes of Previous Meeting**

#### **21.1 RESOLVED:**

That the minutes of the meetings of the Strategic Licensing Committee held on 9 October 2024 be agreed as a true record and signed by the Chairman

### **22 Public Question Time**

22.1 There were no public questions

### **23 Disclosable Pecuniary Interests**

23.1 There were no interests declared.

### **24 Hackney Carriage and Private Hire Fees**

24.1 Members received the report of the Transactional and Licensing Team Manager which set out the objections to be considered by the Strategic Licensing Committee in respect of the variations proposed to the fees in relation to driver, hackney carriage, private hire vehicle and operator licences

24.2 In response to a question the Transactional and Licensing Team Manager advised that the renewal fee was greater than the new application fee as there was additional administration involved in a licence renewal.

### 24.3 **RESOLVED**

That the Committee, in accordance with the provisions of Section 70 (5) of the Local Government (Miscellaneous Provisions) Act 1976, considered the objections received, together with associated officer comments, as set out in **Appendix A**, following the legally prescribed objection process that was undertaken in respect of the variations proposed to the fees in relation to driver, hackney carriage, private hire vehicle and operator licences and agrees, to implement the variations proposed to the fees as set out in **Appendix B** with effect from 1 April 2025, this being a date not later than 2 months after the 7 February 2025.

## 25 **Exercise of Delegated Powers**

- 25.1 Members received the report of the Transactional Management and Licensing – Team Manager which gave details of the licences issued and the variations that have been made between 1 May 2024 and the 31 August 2024, and a summary of applications considered by the Committee.
- 25.2 The Transactional and Licensing Team Manager reminded Members that the report was brought to each meeting of the committee and that it updated them on the number and types of licences that had been issued since the last meeting.

### 25.3 **RESOLVED:**

That Members note the position as set out in the report

## 26 **Date of Next Meeting**

- 26.1 Members noted that the next meeting of the Strategic Licensing Committee would be held on Wednesday 18 June 2025 at 10.00am

Signed ..... (Chairman)

Date:



Strategic Licensing  
Committee

INSERT NEXT  
MEETING DATE

Item

Public

## **MINUTES OF THE STRATEGIC LICENSING COMMITTEE MEETING HELD ON 22 MAY 2025**

**11.00 - 11.10 AM**

**Responsible Officer:** Tim Ward

Email: [tim.ward@shropshire.gov.uk](mailto:tim.ward@shropshire.gov.uk) Tel: 01743 257713

### **Present**

Councillors Jamie Daniels, Greg Ebbs, Susan Eden, Brian Evans, Adam Fejfer, Rhys Gratton, Nick Hignett, Alan Holford, Peter Husemann, Nigel Lumby, Vicky Moore, Mark Owen, Jon Tandy, Colin Taylor and Julian Dean (Substitute) (substitute for Christopher Lemon)

### **1 Election of Chairman**

It was proposed seconded and duly **RESOLVED:**

That Councillor Jon Tandy be elected Chairman of the Strategic Licencing Committee for the forthcoming municipal year

### **2 Apologies**

Apologies for absence were received from Councillor Chris Lemon

Councillor Julian Dean substituted for Councillor Lemon

### **3 Appointment of Vice-Chairman**

It was proposed, seconded and duly **RESOLVED:**

That Councillor Brian Evans be appointed Vice Chairman of the Strategic Licencing Committee for the forthcoming municipal year

### **4 Appointment of Members to the Licencing and Safety Sub-Committee**

It was proposed, seconded and duly **RESOLVED:**

That Councillors Rhys Gratton, Peter Husemann, Nigel Lumby, Mark Owen and Colin Taylor be elected to serve on the Licencing and Safety Committee for the period to the next Council elections in 2029

**5 Date of Next Meeting**

Members were advised that the next scheduled meeting of the Strategic Licensing Committee would be held on 18 June 2025 at 10.00am

Signed ..... (Chairman)

Date:





## Committee and Date

Strategic Licensing  
Committee

18 June 2025

Item

Public



## Exercise of Delegated Powers Report

<b>Responsible Officer:</b>		Mandy Beever, Transactional Management and Licensing – Team Manager	
email:	Mandy.Beever@shropshire.gov.uk	Tel:	01743 251702
<b>Cabinet Member (Portfolio Holder):</b>		Councillor Bernie Bentick, Portfolio Holder for Health and Public Protection	

### 1. Synopsis

- 1.1 This report gives details of the licences issued and the variations that have been made between 1 February 2025 and the 31 May 2025 and a summary of applications considered by the Committee.

### 2. Executive Summary

- 2.1 The Shropshire Plan recognises the importance of supporting businesses to provide safer services. The fundamental purpose of the Licensing service is to support businesses to deliver their services in a way which allows them to thrive whilst protecting the safety and welfare of the public who live, work and visit Shropshire; together this will help to achieve a Healthy Economy.
- 2.2 Licensing officers have been given delegated powers to issue or amend licences, providing no objections have been received in the case of licences issued under the Licensing Act or regarding general and public health licences.

- 2.3 Further, procedures have been approved for officers with direct line management responsibility for Licensing to use their delegated powers to refuse, suspend or revoke driver, vehicle, and operator licences.
- 2.4 This report gives details of the licences issued and the variations that have been made between 1 February 2025 and the 31 May 2025 and a summary of applications considered by the Committee.

### **3. Recommendations**

- 3.1. That members note the position as set out in the report.

## **Report**

### **4. Risk Assessment and Opportunities Appraisal**

- 4.1. This is an information report giving Member's information on the work undertaken by the Licensing Team and Committee and therefore a risk assessment and opportunities appraisal has not been carried out.

### **5. Financial Implications**

- 5.1. There are financial implications associated with this report.

### **6. Climate Change Appraisal**

- 6.1. There are no anticipated climate change or environmental impacts associated with the recommendations in this report.

### **7. Background**

- 7.1 Information regarding the issue of licences by Officers under delegated powers is reported to Committee on a quarterly basis.
- 7.2 Officers use their delegated powers in a number of situations, including where:
- a) A licence has been requested and there have been no objections raised by interested parties or Responsible Authorities.
  - b) The application has met the Council's policy criteria for accepting an application.
  - c) There are vehicle applications for new or renewal licences and refusal, suspension, and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2023 to 2027 is not met and the officer does not consider there to be any exceptional circumstances demonstrated by the applicant for an exception to be made.

- d) There are driver's applications for new or renewal licences and refusal, suspension, or revocation of licences where the criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2023 to 2027 is not met and the officer does not consider there to be any exceptional circumstances demonstrated by the applicant for an exception to be made.
- e) There are Private Hire Operator applications for new or renewal licences and refusal, suspension, and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2023 to 2027 is not met and the officer does not consider there to be any exceptional circumstances demonstrated by the applicant for an exception to be made.

- 7.3 The table in **Appendix A** shows the complete range of licences issued by the licensing team during the period of 1 February 2025 to the 31 May 2025. During this period the total number of licences processed was 1577.
- 7.4 The Table in **Appendix B** shows that there was one Licensing and Safety Sub-Committee hearings held between the 1 February 2025 and the 31 May 2025.
- 7.5 The Table at **Appendix C** shows that there was one Licensing Act Sub Committee hearing held between the 1 February 2025 and the 31 May 2025.
- 7.6 Following the decision at the Strategic Licensing Committee on 18 March 2015, vehicles and driver applications are now being considered by Officers using delegated powers. This includes refusal of new licence applications, refusal to renew existing licences and revocation and suspension of existing licences, in relation to any matter concerning a hackney carriage or a private hire driver's licence or a vehicle licence or any matter concerning a private hire operator's licence.

The number of licences and actions determined by this process is as follows: -

<b>Driver</b>	<b>Granted</b>	<b>Granted and/or Warning Letter, Suspension</b>	<b>Letter Council is 'Minded to refuse' or 'Revoke'</b>	<b>Refuse to Grant</b>	<b>Revoke</b>	<b>To refer to Committee</b>
New	2	1	1			
Renew	2	3				
Conduct			3		1	
<b>Vehicle</b>	<b>Granted</b>	<b>Granted and/or Warning Letter</b>	<b>Letter Council is 'Minded to refuse' or 'Revoke'</b>	<b>Refuse to Grant</b>	<b>Revoke</b>	<b>To refer to Committee</b>
New						
Renewal		1				
Condition						
<b>Operator</b>	<b>Granted</b>	<b>Granted and/or Warning Letter</b>	<b>Letter Council is 'Minded to refuse' or 'Revoke'</b>	<b>Refuse to Grant</b>	<b>Revoke</b>	<b>To refer to Committee</b>

New				1		
Renewal		1				
Conduct						

## 8. Conclusions

- 8.1. During the period captured in this report the workload for the Licensing team has continued to be high. The team have worked together to answer all the queries, support businesses and maintain the flow of applications.

**List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)**

**Local Member:** This report covers all areas of Shropshire.

### Appendices

**Appendix A** – Licences processed between 1 February 2025 and the 31 May 2025.

**Appendix B** – Hearings held by the Licensing and Safety Sub-Committee between 1 February 2025 and the 31 May 2025.

**Appendix C** – Hearings held by the Licensing Act Sub-Committee between 1 February 2025 and the 31 May 2025.

**APPENDIX A****Licences processed from the 1 February 2025 and the 31 May 2025.**

<b>General Licensing</b>	<b>Renewal Period</b>	<b>Total</b>
Acupuncture Personal	For life	23
Acupuncture Premises	For life	16
Activities Involving Animals Licence	Up to 3 years	38
Caravan Sites	For life	2
Mobile Homes Fit and Proper Person Register	Up to 5 Years	
Cosmetic Piercing Personal	For life	
Cosmetic Piercing Premises	For life	
House to House Collection	For the period applied for, no longer than 12 months	11
House to House Exemption Order	Exemption certificate is issued by the Home Office	7
Scrap Metal Site (new/renewal)	3 Years	
Scrap Metal Collector (new/renewal)	3 Years	
Sex Establishment Licence	1 Year	
Sex Shop Licence	1 Year	
Street Collection	Covers the dates applied for	37
Street Trading Licence (new/renewal)	1 Year (daily licence also available which covers maximum of 7 days in a 12-month period)	13
Tattooing Personal	For life	
Tattooing Premises	For life	
Electrolysis Personal	For life	
Electrolysis Premises	For life	
Dangerous Wild Animals	2 Years	1
Zoo	New licences last 4 years, upon renewal they can be granted for 6 years	
Distribution of Free Printed Matter	7 consecutive days, 28 consecutive days, 1 year – dependent on what is applied for	3
Storage of Explosives – Assent Procedure	1 Year	1
Year-round Fireworks Sales	1 Year	
Pavement Licence	1 Year	26
Pavement Permit	1 Year	
<b>Total Applications General</b>		<b>178</b>

<b>Taxi Licensing</b>		<b>Renewal Period</b>	<b>Total</b>
Hackney Carriage	N	1 Year	4
Hackney Carriage	R	1 Year	17
Joint HC/PH Driver	N	Up to 3 Years	51
Joint HC/PH Driver	R	Up to 3 Years	65
Private Hire Operator	N	Up to 5 Years	7
Private Hire Operator	R	Up to 5 Years	1
Private Hire Vehicle	N	1 Year	64
Private Hire Vehicle	R	1 Year	180
Hackney Vehicle Transfer		For period left on existing licence	3
Private Hire Vehicle Transfer		For period left on existing licence	14
Private Hire Licensee Transfer		For period left on existing licence	
Trailer Licence		1 Year	
<b>Total Taxi Applications</b>			<b>406</b>

<b>Taxi Licensing (Surrendered)</b>	<b>Total</b>
Private Hire Vehicles	26
Hackney Carriages	2
<b>Total Surrendered Vehicles</b>	<b>28</b>

<b>Licensing Act 2003</b>	<b>Renewal Period</b>	<b>Total</b>
Club Premises Certificate	For Life	1
Personal Alcohol (variation/new)	For Life	48
Premises Licence	For Life	20
Temp Event Notice no Alcohol	For the dates applied for	
Temp Event Notice with Alcohol	For the dates applied for	411
Minor Variation Application	For Life	15
Designated Premises Supervisor (DPS) Change/Variation	For Life	86
Disapply DPS	For Life	
Premises Licence Transfer Application	For Life	33
Annual Fee	Due each year on anniversary of granting of original licence	248
Notification of Interest	For Life	1
Premises Licence with Alcohol - Full Variation	For Life	7

Premises Licence without Alcohol - Full Variation	For Life	
<b>Total Licensing Act Applications</b>		<b>870</b>

<b>Gambling Act 2005</b>	<b>Renewal Period</b>	<b>Total</b>
Bingo Premise Licence	For Life	
Betting Premise Licence (other than track)	For Life	
Betting Premises Licence (track)	For Life	
Licensed Premise Gaming Machine Permit	For Life	
Notification of Intent to have gaming machines	For Life	6
Prize Gaming Permit	10 Years	
Club Machine Permits	10 Years	
Club Gaming Permit	10 Years	
Occasional Use Notice	For the dates applied for	4
Temporary Use Notice	For the dates applied for	
Adult Gaming Centre	For Life	
Small Society Lotteries	For Life	22
Change of Promoter	As necessary	
Annual Fee	Due each year on anniversary of granting of original licence	63
Family Entertainment gaming machine permit	10 Years	
<b>Total Gambling Act 2005 Applications</b>		<b>95</b>

<b>Total Applications</b>	<b>1549</b>
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<b>Total Surrendered Vehicles</b>	<b>28</b>
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## APPENDIX B

### Licensing and Safety Sub-Committee hearings held between 1 February 2025 and the 31 May 2025.

Date	Premises	Type of Application	Councillors	Decision
23 May 2024	Ditton Priors Trading Estate Station Road Ditton Priors Bridgnorth WV16 6SS	Explosives Regulations 2014 – Application for Local Authority Assent	Nigel Lumby (Chair) Rhys Gratton Mark Owen Colin Taylor	Assent given



**APPENDIX C****Licensing Act Sub-Committee hearings held between 1 February 2025 and the 31 May 2025.**

<b>Date</b>	<b>Premises</b>	<b>Type of Application</b>	<b>Councillors</b>	<b>Decision</b>	<b>Review Requested by</b>
30 April 2025	Red Brick, Unit 1 Thornes Hall, 28 Castle Street, Shrewsbury, SY1 2BQ	New Premises Licence	Peter Broomhall Simon Jones Edward Towers	Premises Licence granted	n/a

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